

BES356-2

Resource Management

1 Credit

Instructor: TBA

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BES356-2 Version: 5



Resource Management

Calendar Description

This module provides an overview of physical resource management specifically inventories management. Topics covered include the, process, techniques and issues in inventories management in relation to their specific areas of emergency services, the benefits and drawbacks of keeping inventories, and the study of management systems for acquiring and allocating inventories.

Rationale

This course is for the Bachelor of Applied Business: Emergency Services program.

Good inventories management essentially consists of good resource management. Resource management staff must be familiar with the mechanism, process, techniques and issues in inventories management to order inventories/supplies and support emergency services plans. Operations staff and accounting/financial personnel often have different views of keeping inventories. Management systems for acquiring and allocating inventories provide various models for people to determine a cost-effective way to keep inventories. A case study of a natural disaster enables students to examine the necessary preparation in resource management in order to deal with similar situations effectively and efficiently.

Prerequisites

None

Co-Requisites

None

Module Learning Outcomes

Upon successful completion of this course, students will be able to

1. familiarize themselves with the mechanism, process, techniques, and issues in resource management.
2. approach resource management in a cost-effective way.

3. apply relevant models to resource acquisition and allocation.
4. identify necessary resources for dealing with a natural disaster effectively and efficiently.

Resource Materials

Required text(s):

Robbins, S. P., Coulter, M., Leach, E., and Kilfoil, M. (2016) *Management*. (11th Cdn ed.).

Conduct of Module

This module is approximately 15 hours in length. It is delivered on-line and may involve individual, pair, and group work. Students are required to submit assignments, take part in asynchronous discussions, and undertake exercises in the workplace that call for reflective thinking. Participation in this module is paced and mandatory, and students are expected to practice time management skills accordingly. It is critical that each student read the assigned material and keep up to date with all objective tasks and assignments.

Student counseling: Students who are experiencing difficulty with the module should immediately consult the instructor by email.

Module withdrawal: Students should familiarize themselves with the school's module withdrawal policy and procedures, which are explained in the student handbook/calendar.

Students should budget approximately one to two hours of time in preparation for each one hour of the estimated 15 hours of class time.

All goals and evaluations of student application and demonstration of their knowledge and skills are determined as per the Online Discussion Grading Rubric and the Paper Grading Rubric linked within the module.

Evaluation Procedures

This module uses a variety of assessment tools to evaluate student performance. The final grade is an aggregate of the following components:

Threaded discussions	(3)	70%
Case Study	(1)	30%
Total	(4)	100%

All marks are recorded as percentages and then converted to a final letter grade according to the criteria shown below.

Grade Equivalents and Course Pass Requirements

A minimum grade of D (50%) (1.00) is required to pass this course.

Letter	F	D	D+	C-	C	C+	B-	B	B+	A-	A	A+
Percent Range	0-49	50-52	53-56	57-59	60-64	65-69	70-74	75-79	80-84	85-89	90-94	95-100
Points	0.00	1.00	1.30	1.70	2.00	2.30	2.70	3.00	3.30	3.70	4.00	4.00

Students must maintain a cumulative grade of C (GPA - Grade Point Average of 2.00) in order to qualify to graduate.

Participation

Regular participation in threaded discussions is essential for success in the program. Absence for any reason does not relieve a student of the responsibility of completing course work and assignments to the satisfaction of the instructor. Poor participation may result in the termination of a student from a course(s).

If you do not meet the established participation requirements, your instructor will recommend that the Registrar withdraw you from the course. A failing grade of RW (Required to Withdraw) will appear on your transcript. No credit is earned. Calculated as a failing grade in GPA.

In cases of repeated absences due to illness, the student may be requested to submit a medical certificate.

Module Units/Topics

This module consists of 4 units:

1. Physical resource management
A discussion of the mechanism, process, techniques, and issues in physical resource management, particularly inventories management
2. Acquisition and allocation of inventories
An exploration of cost-effective ways of acquiring and utilizing inventories using resource management models
3. Resource management practice at workplace
An analysis of resource management practices in the area of emergency services
4. Case study
A case study of a natural disaster, and preparing for similar disasters by applying models of resource management



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