

ED230
Practicum III
5 Credits

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Practicum III

Calendar Description

This first practicum in the second year emphasizes working with children, administrators, and families. Students develop and operate a community-based children's program where they plan and organize their day with guidance from supervising personnel. Students spend 150 hours planning, implementing, and evaluating a childcare project, and 50 hours participating in individual group and feedback sessions. P/F.

Rationale

This is a required course for Early Learning and Child Care diploma students. A Practicum provides students with opportunities to observe, develop, implement, and evaluate their interactions with children, families, and colleagues. This experience also allows for opportunities to apply knowledge gained in the Early Learning and Child Care program. Students use the College facilities to set up, implement and evaluate early childhood curriculum.

Prerequisites

None

Co-Requisites

Early Learning and Child Care Certificate and a minimum of 10 credits of second year Early Learning and Child Care courses with an overall GPA of 2.0 or greater.

Course Learning Outcomes

Upon successful completion of this course, students will be able to

1. demonstrate
 - respect for individuality
 - appropriate work ethics
 - self motivation
 - stamina
 - positive interpersonal communication skills

- appropriate programming skills
 - professional attitude
 - responsibility for materials
 - appropriate guidance techniques
2. design a quality program in terms of
- program timetables
 - statements of philosophy
 - integrated curriculum activities
 - evaluation techniques - program evaluation form for families
 - appropriate materials
3. interact with
- children
 - peers
 - families
 - instructors
 - other personnel
4. evaluate the program in terms of
- philosophy
 - interactions with peers
 - interactions with children and families
 - environment and organization
 - self reflection
5. evaluate self in terms of
- time management skills
 - individual and group interpersonal skills
 - personal philosophy
 - planning and implementation skills
 - guidance techniques utilized
6. provide constructive feedback for
- peer evaluation
 - program evaluation

Resource Materials

Early Learning and Child Care course materials.

Conduct of Course

Students use two classrooms and College facilities to design, implement, and evaluate an early learning and child care program. This five-week placement provides students with the opportunity to operate an early learning and child care facility under the supervision of the Early Learning and Child Care program instructors.

Evaluation Procedures

Students are evaluated through direct observation and constructive feedback from College supervisors, peers and families, based on the criteria outlined in the Practicum Evaluation (see Appendices A through C).

Midterm Evaluation

This evaluation is designed to give students and supervisors an opportunity to discuss performance and suggestion for improvement. If a student is having *serious* difficulties by this time he/she may be requested to withdraw or may fail the practicum.

Final Mark

A Pass/Fail grade is awarded upon completion of the practicum.

Attendance

Regular attendance at seminars, program, set up and clean up is necessary for success in the course. Absence for any reason does not relieve a student of the responsibility of completing course work. Absences require make up responsibilities in a childcare facility at the discretion of the instructors. Poor attendance may result in the suspension of a student from the course.

In cases of repeated absences due to illness, the student may be requested to submit a medical certificate. *Instructors have the authority to require attendance at classes.*

Course Units/Topics

1. On Campus Early Learning and Child Care setting
 - Preparation
 - Implementation
 - Evaluation

Appendix A

GROUP EVALUATION

Program Preparation

(to be completed by College supervisors)

Program preparation will be a group evaluation using the following scale:

- | | |
|----------------------|---|
| 1. Excellent | Performance is exceptional and consistently surpasses requirements. |
| 2. Very Good | Performance meets requirements. |
| 3. Acceptable | Performance generally meets requirements and shows potential for improvement. |
| 4. Needs Improvement | Performance is below an acceptable level at this time. |

Performance Criteria

Evaluation

- | | |
|---|-------|
| 1. Open House/Registration | _____ |
| a) Family Engagement and Welcoming | |
| 2. Family Handbook | _____ |
| a) policies and procedures | |
| b) introduction of students/staff | |
| 3. Family survey/evaluation | _____ |
| 4. Set up of the environment | _____ |
| a) room arrangements | |
| b) bulletin boards | |
| c) diapering area | |
| 5. Written outline of utilization of resources | _____ |
| a) college facilities | |
| b) other | |
| 6. Snack Menu | _____ |
| a) menu for snacks for program must be posted | |
| b) snack plan meets nutritional needs of children | |
| c) estimated costs | |
| 7. Schedules | _____ |
| a) developmentally appropriate for each program area
(infant/toddler and mixed ages) | |
| b) schedules for each age group must be posted | |

Family Evaluation

(evaluation to be compiled by College supervisor)

Students will develop a "Family Survey" evaluating their performance with children and family as well as the program. Based on criteria (including a rating scale to determine performance level), check the statement that best describes the students' overall performance. *Do not rate numerically.*

		Final Evaluation
EXCELLENT:	Students performance is exceptional and consistently surpasses requirements	_____
VERY GOOD:	Student program meets basic expectations and needs of children and families.	_____
ACCEPTABLE:	Program met the basic needs of children and families and show potential for improvement.	_____
NEEDS IMPROVEMENT:	Program did not meet the basic needs of children and families.	_____

Program Clean Up

(evaluation to be completed by College supervisors)

		Final Evaluation
1.	Inventory	_____
2.	Daily maintenance of environment <ul style="list-style-type: none"> a) daily and weekly cleaning b) disinfecting of toys and equipment c) laundry 	_____
3.	Final clean-up <ul style="list-style-type: none"> a) cleaning and drying of toys and equipment b) neat and orderly packing and storage 	_____

Appendix B

INDIVIDUAL EVALUATION

Peer Evaluation

(to be completed by students)

Feedback must be provided in a positive and constructive manner.

Midterm feedback

During practicum, I have appreciated working with you because of the strengths I have observed:
(If additional space for comments is required, please attach another page for the rest of your comments)

Strengths with Families:

Strengths with Children:

Strengths with Colleagues:

One suggestion for improvement would be:

My suggestion to reach your goals would be:

Activity Planning During Program

(to be completed by the College supervisor)

1. During the FIRST TWO weeks of the program, daily activity plans will be developed by each group in charge of a program (each member of the group will plan and prepare a developmentally appropriate activity based on group decisions involving theme, "self", and scheduling).

Activity plans must be professional and posted for families and supervisors prior to implementation of program.

After implementing activity, each student must complete a self-evaluation.

2. During the LAST TWO weeks of the program, daily activity plans will be developed by ONE member of the group in charge of a program (each member will take a turn planning and preparing the developmentally appropriate activities for that program).

Activity plans must be posted for families and supervisors prior to implementation of program.

After implementing the activity, each student must create at minimum one (1) learning story for a child in attendance in our program.

Activity planning will be evaluated by college supervisors according to:

- evidence of research (new ideas, concepts, and experience opportunities)
- professionalism
- developmental appropriateness/age appropriateness
- meets needs of developing "self" and "whole" child
- provides clear instructions for preparation and implementation
- includes reflective evaluations and constructive feedback
- child interest based
- effective planning and preparation

Do not rate numerically.

	Midterm	Final
EXCELLENT: performance is exceptional and consistently surpasses requirements in activity planning.	_____	_____
VERY GOOD: performance meets requirements in activity planning	_____	_____
ACCEPTABLE: generally meets requirements and shows potential for improvement.	_____	_____
NEEDS IMPROVEMENT: performance is below an acceptable level at this time	_____	_____

Midterm comments:

Final comments:

Performance Evaluation

(to be completed by the College Supervisor)

The following scale is used to aid in evaluating the student's performance:

1. Excellent Performance is exceptional and consistently surpasses requirements.

2. Very Good Performance meets requirements.

3. Acceptable Performance generally meets requirements and show potential for improvement.

4. Needs Improvement Performance is below an acceptable level at this time.

Performance Criteria

**Midterm
Evaluation**

**Final
Evaluation**

Provides quality programming for children based on their needs and interests.

Demonstrates appropriate work ethics, self motivation and stamina in the work facility.

Sets up and prepares necessary materials to facilitate activities.

Follows appropriate prosocial behavior techniques.

Communicates at an appropriate level with children, families, and colleagues.

Communicates effectively with children using open ended questions or parallel talk that reflects what is happening in interaction.

Respects the confidentiality of the working environment and personnel.

Respects the individuality of each person in the working relationship.

Respects the individuality of each child and family.

Contributed to the development and implementation of the family evaluation of the program.

Demonstrates responsibility for materials and equipment.

Provides effective self evaluation of program participation.

Provides constructive feedback during seminar.	_____	_____
Program plans are intentional and child interest based	_____	_____
Makes an intentional effort at drop off and pick up to engage each family on a personal level.	_____	_____
Appropriate and professional communication with colleagues at all times	_____	_____
Program and Menu planning is visual to families	_____	_____

Appendix C

Self Reflection

(students will meet with supervisor at midterm to discuss self reflection)

Please check the statement that best describes the student's self - reflection of performance.

Excellent	Demonstrates exceptional ability to analyze performance from a variety of perspectives in terms of strength, areas requiring improvement, and setting clear, objective goals for improvement.	_____
Very Good	Demonstrates an ability to analyze performance in terms of strengths, areas requiring improvement, and setting reasonable goals for improvement.	_____
Acceptable	Demonstrates some ability to analyze performance in terms of strengths, areas requiring improvement, and setting reasonable goals for improvement. Student shows potential for improvement.	_____
Needs Improvement	Requires more self-reflection to determine own strengths, areas requiring improvement and setting reasonable goals for improvement.	_____

Comments:

PERFORMANCE SUMMARY

(to be completed by college supervisor)

- | | | | | |
|-----------------------------------|----------------|----------------|-----------------|------------------------|
| 1. Program Preparation & Clean-up | | | Pass ____ | Fail ____ |
| 2. Family Evaluation | Excellent ____ | Very Good ____ | Acceptable ____ | Needs Improvement ____ |
| 3. Peer Evaluation | | | Complete ____ | Incomplete ____ |
| 4. Performance Evaluation | Excellent ____ | Very Good ____ | Acceptable ____ | Needs Improvement ____ |
| 5. Activity Planning | Excellent ____ | Very Good ____ | Acceptable ____ | Needs Improvement ____ |
| 6. Learning Story | Excellent ____ | Very Good ____ | Acceptable ____ | Needs Improvement ____ |
| 7. Self-reflection of Performance | Excellent ____ | Very Good ____ | Acceptable ____ | Needs Improvement ____ |

